



Nutan Shikshan Prasark Mandal, Desai Ganj's

**ADARSH ARTS AND COMMERCE COLLEGE,  
DESAIGANJ (WADGAON)**

Dist- Gadchiroli (Maharashtra) 441207

Affiliated to Gondwana university, Gadchiroli

Re-accredited by NAAC 'B' with 2.15 CGPA

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## **SELF STUDY REPORT**

### **2017-18 to 2021-22**

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#### **CRITERION – VI**

#### **Governance, Leadership & Management**

**METRIC NO.** :- **6.5 Internal Quality Assurance System**

**METRIC NAME** :- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structure and methodologies of operations learning outcomes at periodic intervals and records the incremental improvement in various activities.

**SSR: 2017-18 to 2021-22: Criteria-VI- Governance, leadership & Management**

**ADARSH ARTS and COMMERCE COLLEGE,  
Desaiganj (Wadsa), Dist- Gadchiroli**


**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Plan of action by IQAC and Outcome- 2021-22**

Plan of action chalked out by the IQAC towards Quality Enhancement- 2021-22

Sr. No	Plan of Action	Acievements/Outcomes
1	To Suggest and co-operate the institution in the organization of Inter University / Inter Collegiate cultural and literary Programmes / Activities.	1. Late Lata Mangeshkar Memorial State level Solo singing Competition was on held on 28 <sup>th</sup> April 2022. 2. Students participated in various competitions organized by other institutions.
2	To Suggest and co-operate the institution in the organization of Workshops, Seminars, Webinars, Lectures, Personality Development Camp for Students.	1. The Institution organized One Week Personality Development Camp for Students from 2 <sup>nd</sup> March to 8 <sup>th</sup> March 2022. 2. The Institution organized Two Days Disaster Management Camp for Students from 14 March to 15 March 2022.
3	the institution in the organization of faculty development programmes and monitor them.	The Institution organized a Workshop for the Staff on "Website Development and Maintenance" on 27 <sup>th</sup> January 2022.
4	To suggest the institution to organize multidimensional co-curricular activities.	Various departments organized many innovative multidimensional activities during 2021-22..
5	To suggest the institution to continue all existing Best Practices.	All the existing Best Practices have been continued and activities were organized accordingly.

  
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6	To suggest the institution to improve Infrastructure facilities and monitor.	The Management has been continuously striving to increase infrastructure facilities as per the need. During 2021-22, the well-furnished laboratories for Science stream have been constructed.
7	To suggest the institution to conduct student counseling activities and monitor them.	1. A Mentor-Mentee Committee allotted Mentors to all classes in the beginning of the session. 2. NSS department organized an Orientation programme for students on 24 Sept. 2021.
8	To hold meetings with different stakeholders.	1. Alumni Meeting on 22 April 2022. 2. Alumni Meeting on 12 May 2022. 3. Parents-Teachers Meeting on 12 May 2022.
9	To organize Webinar on Intellectual Property Rights.	The Institution organized One National Level Online Workshop on
10	To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	The IQAC Coordinator and other IQAC members attended various seminars on quality sustenance and enhancement and shared their experiences with the staff.
11	To suggest the Management body of the Institution to install necessary equipments and infrastructure facilities for B. Sc. and M. Com. in the college	The Management purchased necessary equipments for the laboratories in Science faculty.
12	To establish linkages with National/International/Local Bodies/Organizations.	The Institution signed Memorandum of Understanding with Dr. Babasaheb Ambedkar College, Bramhapuri, Dist- Chandrapur on 1st November 2021, and with The American Indian Foundation Trust on 5 <sup>th</sup> January 2022.
13	To suggest the Institution to strengthen the Research	The University granted Research Center in the subjects

  
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	Centre in Sociology and Commerce.	of Sociology and Commerce. 8 Research Scholars were registered in Sociology and 12 Scholars got registered in Commerce during the session.
14	To prepare AQAR of 2020-21 and send it to NAAC with the permission of top Management	The IQAC prepared the Annual Quality Assurance Report for 2020-21, placed in the meeting and got approved from College Development Committee and submitted to NAAC on 18 <sup>th</sup> April 2022.

  
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## Plan of action by IQAC and Outcome- 2020-21

Plan of action chalked out by the IQAC towards Quality Enhancement- 2020-21


Sr. No	Plan of Action	Achievements/Outcomes
1	To Suggest and co-operate the institution in the organization of Inter University / Inter Collegiate cultural and literary Programmes / Activities.	<p>1. National level Elocution Competition on “75 Years of Indian Independence and India in the Dreams of National Leaders”. Participants-13.</p> <p>2. National level Short Story Writing Competition on 9th July 2021. Participants-28.</p> <p>3. State level Essay Writing Competition on “Rural Women Education: Challenges and Opportunities” on 3rd Jan. 2021. Participants- 13.</p> <p>4. University level Elocution Competition on Need of Mahatma Gandhi’s Thoughts in Present Scenario” on 12th Oct. 2020. Participants- 26.</p> <p>5. University level Online Solo Dance Competition on 12th Oct. 2020. Participants- 17.</p>
2	To Suggest and co-operate the institution in the organization of Workshops, Seminars, Webinars, Lectures, Personality Development Camp for Students.	<p>1. National Webinar on “New Education Policy-2020” was organized on 20th Feb., 2021. Participants- 160.</p> <p>2. Personality Development Camp for college Students 28th July to 2nd August 2021. Participants- 130.</p> <p>3. National Webinar on “Mental and Physical Fitness: A Remedy on Pandemic” on 2021. Participants 176.</p> <p>4. National Webinar on “The Role of Women in India’s Independence Movement” was organized on 3rd April., 2021. Participants- 338.</p> <p>5. A Lecture was organized on “Obstacles in Learning English” on 18th Dec. 2020. Participants-67.</p> <p>6. National Webinar on “MS Office: A Teaching Tool” on 18th Feb. 2021. Participants- 366.</p> <p>7. A Lecture was organized on “Impact of Social Media on Consumers’ Behaviour” on 23rd Dec. 2020. Participants- 169</p> <p>8. Workshop for college students on “I Wish to be an</p>

  
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		Entrepreneur” on 29th Dec. 2020. Participants- 46.
3	To suggest and co-operate the the institution in the organization of faculty development programmes and monitor them.	1. A Workshop on “Introduction to E-Content Development ToolsGoogle Classroom” was organized for the Faculty on 20th June 2020. Participants- 18 2. A Workshop on “Introduction to EContent Development Tools- Google Classroom” was organized for the Faculty on 20th June 2020. Participants- 18 3. A hands-onTraining Workshop on “Lexis Audio Editor as E-Content Development Tool” was organized for the Faculty on 23rd June 2020. Participants- 20
4	To suggest the institution to organize training programmes for Students and faculty.	1. Training to students under Disaster Management Scheme on Handling Fire Extinguisher in emergency was held on 20th Feb. 2021. Participants- 24
5	To suggest the institution to organize multidimensional co-curricular activities.	Various departments organized many innovative multidimensional activities during 2020-21.
6	To suggest the institution to continue B. Sc. and PostGraduation course of M. Com. On natural growth and monitor them.	The institution continued the B. Sc. And M. Com. Programmes on natural basis.
7	To suggest the institution to continue all existing Best Practices.	All the existing Best Practices were continued and organized with great zeal.
8	To suggest the institution to improve Infrastructure facilities and monitor.	Infrastructural facilities were improved to meet the increasing demands of the students and various activities.
9	To suggest the institution to conduct student counseling activities and monitor them.	1. Orientation of NSS Volunteers on 17th Feb. 2021. Participants- 78. 2. Orientation of NSS Volunteers on 18th Feb. 2021. Participants- 88.
10	To hold meetings with different stakeholders.	1. Alumni Meeting was held on 11th Oct. 2020. Participants- 23 2. Alumni Meeting was held on 10th July 2021. Participants- 46. 3. Teacher-Parent Meet was organized on 19th Dec. 2020. Participants- 51


  
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		4. Organized Regular IQAC Meetings.
11	To organize Webinar on Intellectual Property Rights.	A National Webinar on “Intellectual Property Rights, Writing Thesis, Dissertations and Research Papers as Per New Norms” on 12th Feb. 2021. 250 Participants attended the Webinar.
12	To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	The IQAC Coordinator and other IQAC members attended various seminars on quality sustenance and enhancement and shared their experiences with the staff.
13	To organize institutional level seminars and orientation programmes on Quality Issues.	1. A Workshop on “Introduction to E-Content Development Tools Google Classroom” was organized for the Faculty on 20 <sup>th</sup> June 2020. Participants- 18 2. A Workshop on “Introduction to E Content Development Tools- Google Classroom” was organized for the Faculty on 20th June 2020. Participants- 18 3. A hands-on Training Workshop on “Lexis Audio Editor as E-Content Development Tool” was organized for the Faculty on 23 <sup>rd</sup> June 2020. Participants- 20
14	To suggest the Management body of the Institution to install necessary equipments and infrastructure facilities for B. Sc. and M. Com. in the college	The Management started construction of Laboratories for B. Sc.
15	To establish linkages with National/International/Local Bodies/Organizations.	MoU was signed with Dodani & Associates, Professional Accountants, Desaiganj for entrepreneurship, self-employment trainings on accounting and research.
16	To suggest the Management to apply for the Research Centre in Sociology and Commerce.	The Management applied for Research Centre in Sociology and Commerce and the University granted it.
17	To prepare AQAR of 2019-20 and send it to NAAC with the permission of top Management	The AQAR of 2019-20 was prepared by the IQAC, and after discussion on it in CDC, it was submitted to NAAC on 12 April 2021.

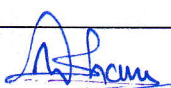
  
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## Plan of Action by IQAC and Outcome- 2019-20

Plan of action chalked out by the IQAC in the beginning of the Academic year-2019-20 towards Quality Enhancement and the outcome achieved by the end of the Academic year

Sr. No	Plan of Action	Achievements/Outcomes
1	To Suggest and co-operate the institution in the organization of Inter University / Inter College cultural and literary Programmes / Activities.	University level Solo Lawni Dance Competition was organised on 13 <sup>th</sup> February 2020. 21 participants from various colleges of Chandrapur and Gadchiroli districts participated in the competition.
2	To Suggest and co-operate the institution in the organization of Workshops, Seminars, Conference, on Quality Enhancement.	One College level Workshop on "Welfare Schemes for Faculty" was organised on 11 <sup>th</sup> February 2020 in the College by IQAC. One Orientation Programme for students was organised on Corona Virus: Information, Symptoms and Precaution" on 16 <sup>th</sup> March 2020. The IQAC also organised One day National Webinar on "Acceptance of technological Mode of Education: Challenges and Opportunities Before Rural Colleges" on 30 <sup>th</sup> May 2020. We also sent our faculty to attend various Workshops, Seminars and Conferences organized by other institutions.
3	To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.	Although we could not organise such Faculty Development Programmes, we sent our faculty to attend programmes organized by other institutions.
4	To suggest the institution to organize training for Students on Effective Use of Power Point Presentation.	The responsibility to organise such a training programme was given to the Professor in Information Technology. He guided the students and needy teachers about how to prepare Power Point Presentation.
5	To suggest the institution to organize multidimensional co-curricular activities.	The institution organized many such multidimensional co-curricular and extra-curricular activities through NSS, Cultural department and Students' study councils.


  
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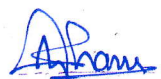



6	To suggest the institution to start new Skill-based Certificate Courses and monitor them.	The responsibility to organise such Skill-Based Certificate Courses was given to the Skill Development and Career Oriented Course Committee. Three such Courses were organised during the session.
7	To suggest the institution to organize One Week Personality Development Camp for students.	One Week Personality Development Camp was organised from 2 <sup>nd</sup> March to 7 <sup>th</sup> March 2020 by Students Development Department.
8	To suggest the institution to organize a Three day Sex Education Camp in collaboration with Search, Chatgoan, Gadchiroli..	A Three days Sex Education Camp was organised from 3 <sup>rd</sup> March to 5 <sup>th</sup> March 2020
9	To suggest the institution to continue Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and monitor them.	The institution continued Post-Graduation Courses in M. A. Marathi, M. A. Economics and M. A. Sociology.
10	To suggest the institution to continue all existing Best Practices.	All the existing Best Practices were continued and organized with great zeal.
11	To suggest the institution to increase the activities of Employment Guidance Cell and monitor them.	Employment Guidance Cell organized effective activities for the college students.
12	To suggest the institution to improve Infrastructure facilities and monitor.	Infrastructural facilities were improved to meet the increasing demands of the students and various activities.
13	To suggest the institution to Purchase Multi-media teaching learning means and monitor them.	The institution installed Green Boards in all the classrooms. The Cultural hall was facilitated with Mike, Sound boxes
14	To suggest the institution to conduct student counselling activities and monitor them.	The responsibility was given to the Mentor-Mentee Committee. The committee made plans and allotted students to each teacher and directed them to organise such counselling for the students.

  
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15	To hold meetings with different stakeholders.	The Teacher-Parents Association and Alumni Committee organised these meetings with the parents and alumni.
16	To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	Meetings were regularly held with the Faculty to make them aware of the Quality Sustenance and Enhancement issues. The same issues were also discussed in all meetings of Academic Council, Staff Council and College Development Committee.
17	To organize one institutional level seminar on Quality Issue	One National level Webinar was organised on 30 <sup>th</sup> May 2020 on "Acceptance of technological Mode of Education: Challenges and Opportunities Before Rural Colleges".
18	To suggest the Management body of the Institution to install necessary equipments and infrastructure facilities for B. Sc. and M. Com. in the college	The Management made necessary arrangements regarding the equipments and infrastructure facilities for B. Sc. and M. Com. In the college.
19	To establish linkages with National/International/Local Bodies/Organisations.	The institution has established few such linkages with the educational institutions and a Non-Government Organisation in the area.
20	To prepare AQAR of 2018-19 and send to NAAC with the permission of top Management	The AQAR of 2018-19 was prepared, discussed in the IQAC and sent to the NAAC on 27 <sup>th</sup> March 2020.

  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Plan of action chalked out by the IQAC in the beginning of the Academic year towards  
Quality Enhancement and the outcome achieved by the end of the Academic year-2018-19

Sr. No	Plan of Action	Achievements/Outcomes
1	To Suggest and co-operate the institution in the organization of Inter University / Inter College cultural and literary Programmes / Activities.	University level Elocution Competition was organised on 13 <sup>th</sup> February 2019. 25 teams from Chandrapur and Gadchiroli districts participated in the competition.
2	To Suggest and co-operate the institution in the organization of Workshops, Seminars, Conference, on Quality Enhancement.	We sent our faculty to attend various Workshops, Seminars and Conferences organized by other institutions at various levels.
3	To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.	Although we could not organise such Faculty Development Programmes, we sent our faculty to attend programmes organized by other institutions.
4	To suggest the institution to organize training on Effective Use of Power Point Presentation.	The responsibility to organise such a training programme was given to the Professor in Information Technology. He guided the needy teachers about how to prepare Power Point Presentation.
5	To suggest the institution to organize multidimensional co-curricular activities.	The institution organized many such multidimensional co-curricular and extra-curricular activities through NSS, Cultural department and Students' study councils.
6	To suggest the institution to run job-oriented Courses under Jivan	A Job-oriented Course- CCCA under Jivan Shikshan

  
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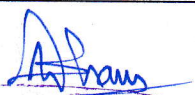
	Shikshashan Abhiyan and monitor the implementation of the same.	Abhiyan was conducted successfully.
7	To suggest the institution to continue Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and monitor them.	All the existing UG, Post-Graduation Programme courses of M. A. Marathi, M. A. Economics and M. A. Sociology were continued.
8	To suggest the institution to continue the new additional sections of B.A.I and II and monitor.	The additional sections of B. A. I and II were continued by the institution.
9	To suggest the institution to continue all existing Best Practices.	All the existing Best Practices were continued and organized with great zeal.
10	To suggest the institution to increase the activities of Employment Guidance Cell and monitor them.	Employment Guidance Cell organized effective activities for the college students.
11	To suggest the institution to improve Infrastructure facilities and monitor.	Infrastructural facilities were improved to meet the increasing demands of the students and various activities.
12	To suggest the institution to organize activities to develop skills and boost up their creativity.	Effective extension activities based on current socio-economic and cultural issues were organised in the college and in nearby villages.
13	To Suggest the institution to hold the special meet of Alumni and make them interact with regular students.	Selected regular students were invited to interact with the Alumni in Alumni Meetings. Likewise, the Alumni were invited to interact with college students and perform on the college platform during the College Annual Celebrations.
14	To suggest the institution to Purchase Multi-media teaching	The institution made provisions regarding the purchase of Multi-media teaching learning means in the budget

  
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	learning means and monitor them.	for 2019-20
15	To suggest the institution to conduct student counselling activities and monitor them.	Effective student mentoring and counselling activities were organized by various departments as well as by the faculty members at their individual level throughout the year.
16	To hold meetings with different stakeholders.	Specific meetings were regularly held with regular students, Students' Council Members, Alumni, Parents and active society representatives throughout the year.
17	To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	The faculty members were regularly sent to attend various meetings and seminars on Quality Sustenance and Enhancement issues. The same issues were also discussed in all meetings of Staff Council and College Development Committee.
18	To organize one institutional level seminar on Quality Issue	One such Workshop were organised by IQAC in the College on 2 <sup>nd</sup> April 2019.
19	To suggest the Management body of the Institution to initiate the process to start B. Sc. and M. Com. in the college	The Management sent the proposal of B. Sc. and M. Com. to the University. The University approved it and recommended it to the Government of Maharashtra. The Govt. of Maharashtra permitted B. Sc. and M. Com to the institution from the session 2019-20
20	To establish linkages with National/International/Local Bodies/Organisations.	The institution has established few such linkages with the educational institutions and a Non-Government Organisation in the area.
21	To prepare AQAR of 2017-18 and send to NAAC with the permission of top Management	The AQAR of 2017-18 was prepared, discussed in the IQAC and sent to the NAAC on 21 <sup>st</sup> December 2018.

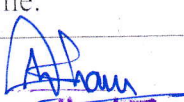
  
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## Plan of Action by IQAC and Outcome- 2017-18

The plan of action chalked out by the IQAC in the beginning of the year-2017-18 towards quality enhancement and the outcome achieved by the end of the year \*

Sr. No	Plan of Action	Outcome by the end of Year
1	To Suggest and co-operate the institution in the organization of Inter University / Inter College cultural and literary Programmes / Activities.	University level Tribal Group Dance competition was organised on 11 <sup>st</sup> January 2018. 25 teams from Chandrapur and Gadchiroli districts participated in the competition.
2	To Suggest and co-operate the institution in the organization of Workshops, Seminars, Conference, on Quality Enhancement.	Two College level Workshops were organised in the College by IQAC. One was organised on 12 <sup>th</sup> July 2017 on "Filling up of API Forms". The other Workshop was organised on 2 <sup>nd</sup> April 2018 on "NAAC's New Accreditation Framework". We also sent our faculty to attend various Workshops, Seminars and Conferences organized by other institutions.
3	To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.	Although we could not organise such Faculty Development Programmes, we sent our faculty to attend programmes organized by other institutions.
4	To suggest the institution to organize training on Effective Use of Power Point Presentation.	The responsibility to organise such a training programme was given to the Professor in Information Technology. He guided the needy teachers about how to prepare Power Point Presentation.
5	To suggest the institution to organize multidimensional co-curricular activities.	The institution organized many such multidimensional co-curricular and extra-curricular activities through NSS, Cultural department and Students' study councils.
6	To suggest the institution to run job-orient Courses under Jivan Shihshan Abhiyan and monitor the implementation of the same.	A Job-oriented Course- CCCA under Jivan Shikshan Abhiyan was conducted successfully.

  
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7	To suggest the institution to continue Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and monitor them.	All the existing UG, Post-Graduation Programme courses of M. A. Marathi, M. A. Economics and M. A. Sociology were continued.
8	To suggest the institution to continue the new additional sections of B.A.I and II and monitor.	The additional sections of B. A. I and II were continued by the institution.
9	To suggest the institution to continue all existing Best Practices.	All the existing Best Practices were continued and organized with great zeal.
10	To suggest the institution to increase the activities of Employment Guidance Cell and monitor them.	Employment Guidance Cell organized effective activities for the college students.
11	To suggest the institution to improve Infrastructure facilities and monitor.	Infrastructural facilities were improved to meet the increasing demands of the students and various activities.
12	To suggest the institution to organize activities to develop skills and boost up their creativity.	Effective extension activities based on current socio-economic and cultural issues were organised in the college and in nearby villages.
13	To Suggest the institution to hold the special meet of Alumni and make them interact with regular students.	Selected regular students were invited to interact with the Alumni in Alumni Meetings. Likewise, the Alumni were invited to interact with college students and perform on the college platform during the College Annual Celebrations.
14	To suggest the institution to Purchase Multi-media teaching learning means and monitor them.	The institution responded positively and added Multi-media teaching-learning means in the college. IQAC inspired the staff to use these means. The staff also started teaching with the help of these tools.
15	To suggest the institution to conduct student counselling activities and monitor them.	Effective student mentoring and counselling activities were organized by various departments as well as by the faculty members at their individual level throughout the year.
16	To hold meetings with different stakeholders.	Specific meetings were regularly held with regular students, Students' Council Members, Alumni, Parents and active society representatives throughout the year.

17	To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.	Meetings were regularly held with the Faculty to make them aware of the Quality Sustenance and Enhancement issues. The same issues were also discussed in all meetings of Staff Council and College Development Committee.
18	To organize one institutional level seminar on Quality Issue	Two such Workshops were organised by IQAC in the College.
19	To establish linkages with National/International/Local Bodies/Organisations.	The institution has established few such linkages with the educational institutions and a Non-Government Organisation in the area.
20	To prepare AQAR of 2016-17 and send to NAAC with the permission of top Management	The AQAR of 2016-17 was prepared, discussed in the IQAC and sent to the NAAC on 20 <sup>th</sup> December 2017.

  
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